



**INVITATION  
TO EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS  
PT CAHAYAPUTRA ASA KERAMIK Tbk**

The Board of Directors of PT Cahayaputra Asa Keramik Tbk ("**the Company**") hereby invites the Shareholders of the Company to attend the Extraordinary General Meeting of Shareholders ("**Meeting**") will be held by physically and electronically (e-RUPS) through eASY.KSEI on:

Day/Date : Friday, 20 January 2023  
Time : 14.00 WIB onward  
Venue : The Bellezza Suites -Albergo Tower 7<sup>th</sup> Floor - Viena Room  
Jl. Letjen Soepeno No.34 Arteri Permata Hijau, Jakarta Selatan

With the Agenda and the explanation as follows:

**1. Changes and affirmation of the members of the Board of Directors and the Board of Commissioners.**

Explanation:

The Company intends to ask approval from the Shareholders of the Company to make changes and affirmation for the composition of the Board of Directors and Board of Commissioners.

**2. Affirmation of the composition of the Shareholders of the Company.**

Explanation:

The Company intends to ask approval from the Shareholders of the Company to make affirmation for the composition of the Shareholders of the Company in connection with a change in control within the Company.

**3. Approval of changes to the Company's Articles of Association.**

Explanation:

Changes to the Company's Articles of Association in accordance with Financial Services Authority Regulation No. 14/POJK.04/2022 on the Submission of Periodic Financial Reports by Issuers or Public Companies.

**General Provisions:**

1. This announcement constitutes an official invitation to Company's shareholders.
2. Shareholders and/or Proxies who are entitled to attend the Meeting are those whose names are registered in the Registrar of Company or Shareholders whose shares are held in collective custody at PT Kustodian Sentral Efek Indonesia ("KSEI"), PT Ficomindo Buana Registrar, on Wednesday, 28 December 2022 until the closing of trading of shares on the Indonesia Stock Exchange on that date.
3. As preventive measures on Covid-19 spread, the Company will facilitate the holding of the Meeting as follows:
  - i. Mechanism of Power of Attorney
    - a. The Company calls on Shareholders in KSEI's collective custody to authorize electronically ("e-proxy"), including voting on each agenda, to representatives appointed by the Company's Securities Administration Bureau (BAE), namely PT Ficomindo Buana Registrar, in eASY.KSEI facilities found on the KSEI Securities/Securities Ownership Reference website with the link <https://akses.ksei.co.id>;
      - Electronic authorization/e-proxy must comply with procedures, terms and conditions determined by KSEI.
      - Specifically, for Shareholders who have provided e-Proxy, Shareholders can submit questions or opinions on the Meeting agenda via email to [corsec@kaisarceramics.com](mailto:corsec@kaisarceramics.com) no later than 13 January 2023 at 17.00 WIB.
    - b. In addition to the electronic authorization/e-proxy mentioned above, Shareholders can provide power of attorney outside the eASY.KSEI mechanism.

In connection with this the Shareholders must download the power of attorney format from the Company's website [www.kaisar-ceramics.com](http://www.kaisar-ceramics.com), and the original power of attorney must be submitted to officers of the Company's Registrar at the time of registering the presence of shareholders before the Meeting begins. Members of the Board of Directors, Board of Commissioners and employees of the Company can act as the power of attorney of the Shareholders of the Company in the Meeting, but the votes that they issue as the power of shareholders are not counted in the number of votes issued at the Meeting.

- ii. Shareholders or Power of Attorney who attend the Meeting must fulfill all health procedures, policies and other arrangements implemented by the Company and the management of the building where the Meeting is held.
4. **Shareholders or their respective proxy who will attend the Meeting physically (not recommended)**, will do respect to the following conditions:
- a. Shareholders or their proxies who will attend the Meeting are kindly requested to bring and submit a photocopy of Identity Card (KTP) or other identification to the Company's registrar before entering the Meeting room. Shareholders in Collective Custody must carry a KTUR Letter that can be obtained through Exchange Members or Custodian Banks.
  - b. For the Company's Shareholders in the form of a legal entity, cooperative, foundation or pension fund, they are requested to respectfully bring and submit a photocopy of the articles of association and their amendments, letters of authorization/approval from the authorized party, and a deed containing changes in the composition of the board of directors who served when the meeting is held.
  - c. Before entering the Meeting room, Shareholders must follow/obtain the following procedure:
    - 1) Using mask.
    - 2) Body temperature monitoring and health checks will be carried out to Shareholders or Shareholders' Proxy to be allowed to entering the Meeting Room or not.
    - 3) Filling the Health Statement provided by the registration officer prior to entering the Meeting Room
    - 4) Following the directions of the Meeting committee in implementing the physical distancing policy
    - 5) For health and safety reasons, the Company does not provide food/drink, or thank you notes/gifts/souvenirs during the Meeting.
5. Meeting materials can be downloaded through the Company's website [www.kaisar-ceramics.com](http://www.kaisar-ceramics.com) from the date of the Meeting Invitation until the meeting is held, and shareholders may request (in writing) a hard copy of the Meeting Agenda to be collected from the Company's head office during regular office hours.
6. In order to facilitate the proper arrangement for the Meeting, Shareholders or their proxies are requested to be present at the Meeting room 30 (thirty) minutes before the start of the Meeting.

Jakarta, 29 December 2022  
**The Board of Directors**  
**PT Cahayaputra Asa Keramik Tbk**